

## MODEL E Gear Upgrade Instructions

### Supplies Needed:

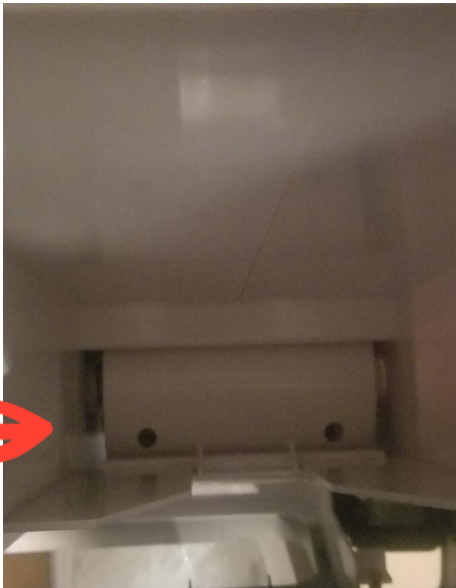
- Phillips head screwdriver
- Upgrade Gear (delivered from Aunt Flow)

Video Walkthrough: [HERE](#)

### 1. Confirm Dispenser Operation

If you look down into the tampon side of the Model E dispenser and you can not see the slot for the tampon tube to fall into, then the gear needs to be upgraded.

NOPE

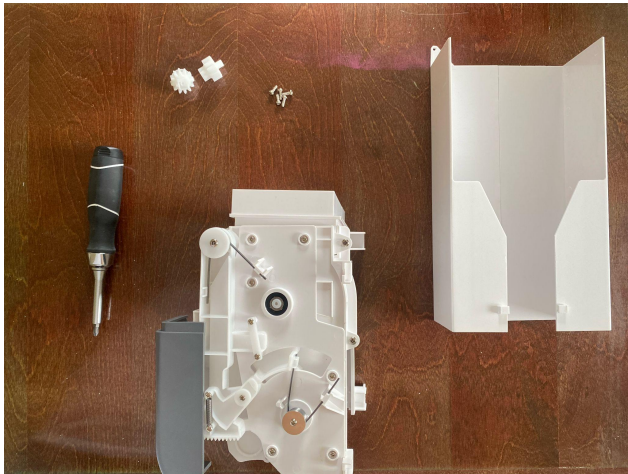


YES!



## 2. Remove tampon hopper

Remove the Tampon Hopper by unscrewing the 5 screws (pictured Right). Ensure the screws are retained so the dispenser can be reinstalled. Once removed, the plastic piece will separate into 2 parts. You will only need the BOTTOM (paddle part) for the next steps.)



## 3. Place the hopper on a flat surface

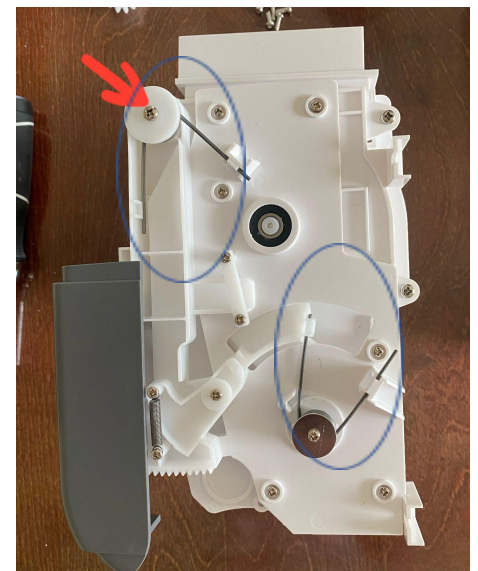
Separate the top shaft from the bottom hopper by sliding the 2 pieces apart. Place the bottom hopper with the paddle side up (pictured left).

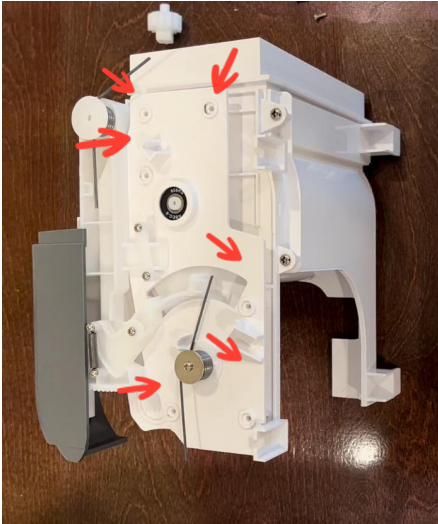
## 4. Unhook the 2 torsion springs (Blue Circles, Right)

Release the spring by pressing into the metal and lifting up out of the plastic notch. Repeat for both torsion springs

## 5. Remove 1 screw (Arrow, Right)

Unscrew the screw on the top torsion spring. This screw is a different screw than all others (largest), retain separately.





### 6. Remove 6 side plate screws

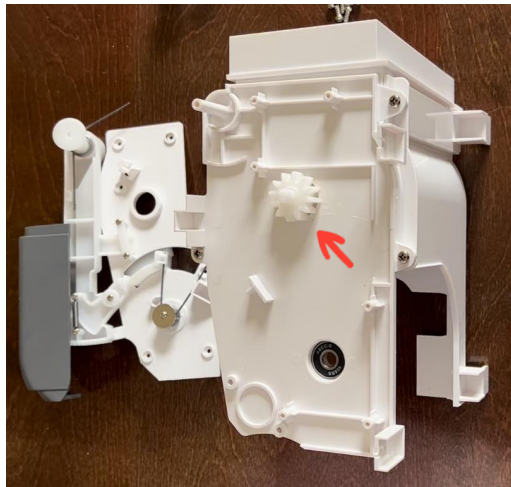
See arrows (pictured left) Retain 6 screws separately.

### 7. Lift up the front panel

Gently lift up the front panel. There are 2 separate pieces that may separate, that's okay. Set to the side. (pictured below)

### 8. Remove the gear

Lift up the gear and dispose.



### 9. Position the notch to face the spoke (CRITICAL!)

Prior to setting the new gear, ensure that the notch is pointing directly towards the torsion spring spoke (pictured right).



### 10. Place the NEW gear

Place the NEW gear. Align the notches and drop the gear onto the notched area (pictured right)



## NOW IT IS TIME TO REASSEMBLE

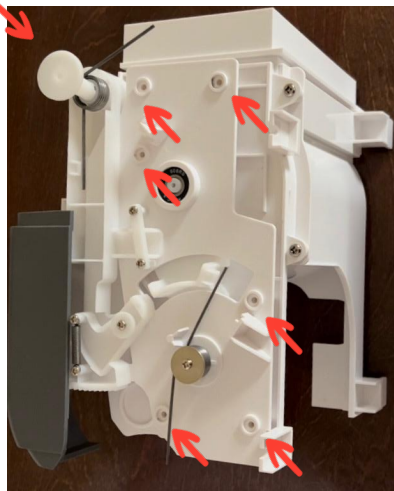
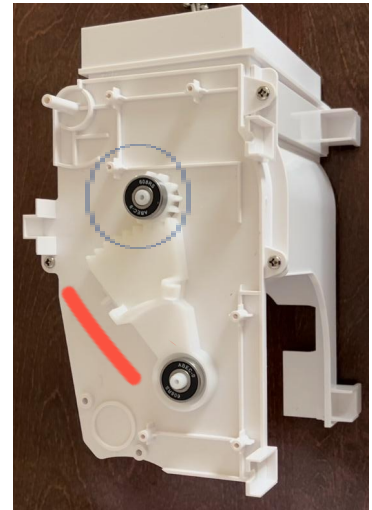
Need Help? Call 562-320-8250 or Email [gordon@goauntflow.com](mailto:gordon@goauntflow.com)

### 11. Reassemble the paddle arm

The paddle arm is the triangle piece with notches. Place the paddle arm so that the left straight edge hits the plastic notch on the left. The ridges will lock in with the new gear. (Line to the right)

### 12. Reassemble the bearing

Place the bearing on top of the new gear (Circle to the right)



### 13. Place the front plate

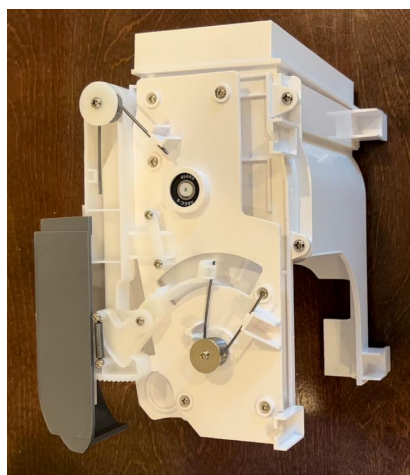
Ensure the front plate lays flat on top of the hopper. (Pictured left)

### 14. Screw in the torsion spring screw

This is the LARGEST screw (Pictured left, Top Left Arrow)

### 15. Screw in the 6 front plate screws

These screws are the SMALLEST screws (Pictured left)

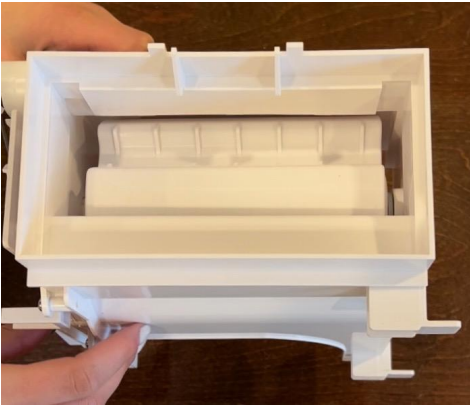


### 17. Re-hook the 2 torsion springs

Maneuver the loose piece of metal under the piece of plastic, so that the spring locks in place. NOTE: Ensure that the bottom torsion spring is locked under the curved arm and the piece of plastic.

***STOP - Review the photo on the left to ensure that your hopper matches what is pictured***



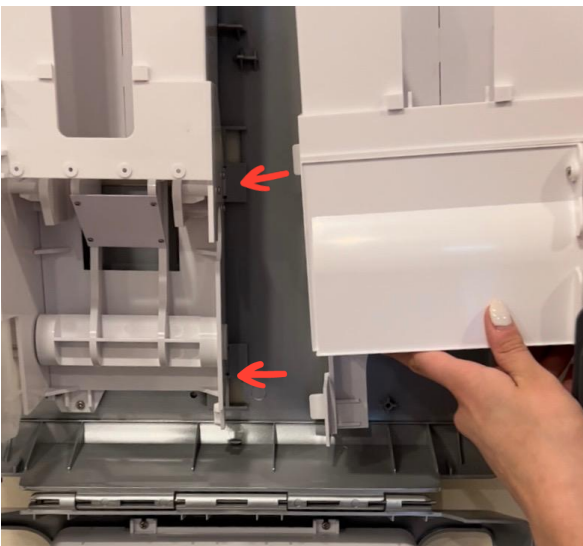
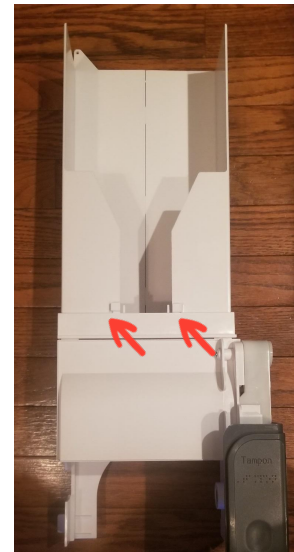


### 18. Check the position of the tampon feeder

If done correctly, the concave area should match the location of the picture on the right. IF YOUR PHOTO DOES NOT MATCH - CONTACT AUNT FLOW.

### 19. Reassemble the top feeder and bottom hopper

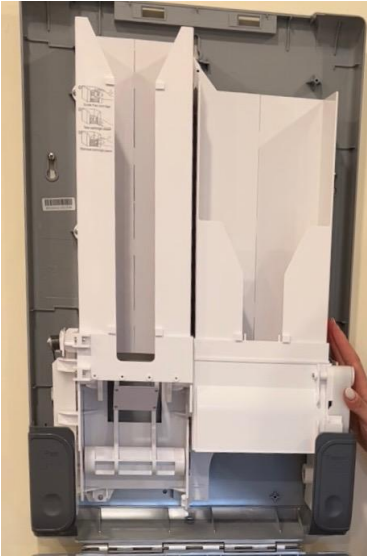
Slide the top shaft into the bottom of the hopper. Ensure that the 2 plastic notches on the front hook together, red arrows, pictured right.



### 20. Slide the hopper into the wall mounted dispenser

Ensure the 2 tabs slide into the 2 notches on the back of the cabinet. Slide the hopper into the notches (pictured left).

**YOU'RE ALMOST THERE!**



### **21. Screw the hopper back into the dispenser**

Screw in the 5 screws to secure the hopper to the back cabinet

### **22. Reload the dispenser**

Fill the dispenser with Aunt Flow Cartridge Tampons and Aunt Flow Cartridge Pads

### **23. TEST**

Press the tampon button to dispense a tampon.



**YOU DID IT!**